Office of Records & Registration



Welcome New Transfer Student!

Let's take care of some important business.

Did we receive your final transcript?

It is very important that New Paltz receives your final transcript from your transfer school. Final transcripts should be received prior to the first day of classes. This information is needed

- To update your remaining requirements for GE and major course work
- To avoid course duplication which affects progress to degree and financial aid
- To be sure you show the right number of credits for your registration time assignment

How do I know if New Paltz received my final transcript?

Check your unofficial transcript. Go to my.newpaltz.edu > Academic > unofficial transcript. If you see "TIP" (transfer in progress, instead of grades) or a missing semester of coursework, then your final official transcript was not received by the Office of Undergraduate Admissions.

What do I do if I see missing courses or TIP course grades listed?

Contact your transfer school today and have them send your final transcript with your grades and degree listed. Send it to the <u>Office of Undergraduate Admissions</u>. Once they receive it, they will update your New Paltz transcript

Do you have unarticulated courses?

All course work from your transfer school should be listed on your New Paltz progress report. **Unarticulated courses** are courses for which no New Paltz course equivalent has been identified. They will also appear on your progress report as courses with **000, 001 and 003** numbers.

If you believe one of these courses has a New Paltz equivalent, **visit** with the Department that offers that subject. **Bring** a course syllabus to the meeting so that the Department can evaluate the course.

Perhaps you will find out that the course has a New Paltz equivalant and your your progress report will be updated.

Need more information?

